
Spring 2021

Dormitory Application Guide

E-House

For Graduate Students

※ Dormitory application guide for undergraduate freshmen will be noticed in late January

※ As the Korean government revises its policies to prevent COVID-19, the schedule and the details in this guide may be cancelled or changed. Please check the housing website frequently for the most up-to-date announcements.

* Please read the guide thoroughly before you apply not to miss any information and get disadvantages

* Dormitory contact point

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[I-House] ☎ 02-3277-6001
(Office Hours: Mon-Fri, 9AM-5PM)

Website <http://my.ewha.ac.kr/dorm>
(Check the Korean version of the dormitory homepage)

COVID-19: Information about 21-Spring housing

The Central Disaster Safety and Countermeasure Headquarters announced that dormitory rooms should be assigned as single occupancy to reduce density in the halls.

Accordingly, in order to prevent the spread of COVID-19 and community transmission, Ewha Womans University has determined that

1) All students will be assigned to single-occupancy rooms,

(However, your room may be occupied at full capacity depending on the social distancing stage, When the COVID-19 situation improves 2 weeks before the official dorm check-in date of the Spring 2021.)

2) Students who live within commuting distance are NOT eligible for spring housing.

We strongly recommend students taking all classes online should **NOT** apply for spring housing.

Also, all dorm residents on Spring 2021 **MUST** submit a negative COVID-19 test result prior to moving into a dormitory. It is to prevent the spreads of COVID-19 and to ensure the health and safety of our campus community.

Subject	<p>● <u>ALL DORM RESIDENTS ON SPRING 2021</u></p> <p>Students who have lived in dorm since 20-winter MUST submit the test result without any exception</p>
Requirement	<ul style="list-style-type: none"> ● Must take a COVID-19 test within 5 days before their check-in date and submit a “negative” result upon check-in.
Procedure	<ul style="list-style-type: none"> ● Residents are asked to take a COVID-19 test at a hospital or community health center near their residential area. ● COVID-19 tests can vary in price, time and others. ● Note: COVID-19 screening center in Korea. https://www.mohw.go.kr/react/popup_200128_2.html

Above all, the housing office can change some or all of the spring housing policies, depending on the severity of COVID-19. Please check the housing website (Korean version of the dormitory homepage) frequently for the most up-to-date announcements.

1. Eligibility

1. General Application

* Eureka application required within the designated deadline for each round

<p>(Both the 1st & 2nd round)</p> <p>Eligibility</p>	<p>* Those who meet the specific qualifications on residential areas for each round</p> <p>① Regular Registration: Master's, Doctorate, Combined Bachelor's & Master's or Combined Master's & Doctorate program</p> <p>② Thesis-based registration: Doctorate or Combined Master's & Doctorate program ONLY (Students in Thesis-based Master's or Thesis-based Combined BA/MS programs are NOT eligible)</p> <p>③ Research-based registration: Doctorate ONLY (M.A. students are NOT eligible)</p> <p>④ Course-based Registration: students taking 4 credits or more</p> <p>※ Graduate School of Law: will be cancelled when applying for E-House. Please apply for Sot-Eul-Gwan</p>
<p>(Both the 1st & 2nd round)</p> <p>Ineligibility</p>	<p>① Those who live in Seoul</p> <p>② Those who were evicted from the dormitory previously</p> <p>③ Those with contagious diseases or viruses</p> <p>④ Those who the housing office considers ineligible for dormitory</p>
<p>1st Round</p> <p>(Restrictions based on the residential areas)</p>	<p>- Ineligible: Seoul and some capital areas as below : Seoul, Goyang, Bucheon, Gwangmyeong, Anyang, Gwacheon, Uiwang, Gimpo, Paju, Seongnam, Hanam, Guri, Namyangju, Incheon (include the Songdo), Siheung, Ansan, Gunpo, Uijeongbu, Yongin, Suwon</p> <p>- Eligible: Provinces other than Seoul and restricted areas stated above, and overseas countries : Provinces including Gwangju, Hwaseong, Osan, and Pyeongtaek : Islands in Incheon (eg Ganghwa-do, Yeongjong-do, etc.), : Overseas countries (including those whose parents live abroad) : Other provinces not stated as "ineligible area" above</p>
<p>2nd Round</p> <p>(Restrictions based on the residential areas)</p> <p>* For the canceled seats in the 1st round</p>	<p>- Ineligible: Seoul</p> <p>- Eligible: Provinces other than Seoul, and overseas countries</p>

※ Re-admitted students should apply ONLY AFTER you pay the tuition bill and your registration process is finalized
 (There can be additional application period in late Feb/early March in case that there are available rooms)

2. Application with priority

* No need to apply through Eureka, but please check the dormitory application process to the relevant department/office as below.

대상	내용	
Disabled (장애학생)	① Contact to the office of "Disabled Student Support Center" ② According to the degree of disability, dorm room assignment will be proceeded at E-House or I-House. ③ Disabled Student Support Center (장애학생지원센터) ☎ 02-3277-2256, 2184 / support@ewha.ac.kr	
EGPP	International Student Affairs (국제학생팀)	① Recommended by the relevant department/office ② Please contact each department/office separately to confirm eligibility, application procedure and etc.
KGSP		
HEAT		
Special Admissions for International Applicants (외국인특별전형)		
이공계우선입사		
교대원우선입사	교육대학원행정실	
경전원우선입사	경영전문대학원행정실	
WMO 장학생	기후에너지시스템공학전공·엘텍공과대학행정실	
약학과우선입사	약학대학원행정실	
미술사학과우선입사	미술사학과(대학원)행정실	

* Announcement of dorm assignment results and housing fee payment for applicants with priority

- Please contact each department/office separately to confirm eligibility, application procedure and etc.

- General application through Eureka and the application with priority cannot be duplicated. In case of overlapping, the latter applications will be automatically cancelled.

- Dorm assignment results announcement date: 2/8 (Mon) 10 AM ~

- Housing fee payment: 2/8 (Mon) 10AM ~ 2/10 (Wed) 7PM

(After the announcement, check the result and bill individually in "My Eureka-Student Services-Dormitory-Application Results")

2. Application & Payment Period

(The schedule below is only for general applications, and the applicants with priority should refer to the bottom of page 4)

Round	Dormitory	Application Period	Result Announcement	Housing Fee Payment Period	Caution
1 st	E-House	1/21(Thu) 10AM ~ 1/24(Sun) 11PM	1/28(Thu) 10AM	1/28(Thu) 10AM ~ 2/1(Mon) 7PM	-
2 nd (Including Standby, Waiting Number)	E-House	2/5(Fri) 10AM ~ 2/8(Mon) 11PM	2/17(Wed) 10AM	2/17(Wed) 10AM ~ 2/19(Fri) 7PM	Students will be assigned for the canceled seats in the First round

- You may be ineligible for application in a certain round based on your residential area, so be sure to check before application (3pg. Eligibility)
- When the results of the 1st application round is announced (1/28(Thu) 10 AM), the applicant will be informed of 'confirmed / fail'. And if you got fail on 1st round, you could apply for the 2nd application round.
- When the results of the 2nd application round is announced (2/17(Wed) 10 AM), the applicant will be informed of 'confirmed / fail / standby'. If you are on the status of 'standby', please refer to the details below.

[Selection for standby/waiting number] - 2nd Round

- The waiting numbers will be assigned randomly by computer system to those whose result is "Standby"
- **If rooms become available, waiting numbers will be announced on the housing website (<http://my.ewha.ac.kr/dorm>) from 2/24(Wed) regularly at 10AM until there are no waiting numbers or vacant rooms left**
- **Those matching to the option of residence period available will be prioritized**
- Please check the result every weekday at 10AM / No individual contact (No announcement on weekends)
- Must pay the fee on the day your number is announced (10AM-7PM)
- If you do not pay within the designated period, your application will be cancelled automatically and your room will be given to the next waiting numbers
- When all the waiting numbers are called but there are still vacant rooms, there can be additional application period and it will be noticed on the housing website
- You cannot change your room/building/residence option after selected

※ You should check the result of the assignment/payment by yourself, but additional text message announcement may be processed based on your mobile phone number registered in Eureka. However, text reception might fail due to communication or spam recognition. Again, text message announcement is not mandatory. Therefore, you **MUST** check the results through Eureka on the designated date and time of the announcement.

Final check for room number/bed number: 2/22(Mon) 10AM

※Before 2/22(Mon), room number and bed number can be changed, therefore please check again prior to your move-in.

3. General Guide for Residence Option

(The details below is only for general applications, and the applicants with priority should contact the relevant department/office)

Option	21-Spring	21-Summer	21-Fall	21-Winter	Notes
E-House	2/23(Tue)- 6/22(Tue)	6/22(Tue)- 8/26(Thu)	8/26(Thu)- 12/22(Wed)	12/22(Wed)- 2/18(Fri)	
Option 1	Reside (Fixed)	Reside	Reside (Fixed)	Reside	No check-out & Move-in
Option 2	Reside (Fixed)	Reside	Reside (Fixed)	NO Reside	No check-out & Move-in
Option 3	Reside (Fixed)	NO Reside	Reside (Fixed)	Reside	Check-out & Move-in
Option 4	Reside (Fixed)	NO Reside	Reside (Fixed)	NO Reside	Check-out & Move-in

※ Depending on the spreads of COVID-19 infection and the circumstances of the dormitory, the above schedule and residence guaranteed options may be completely canceled or changed.

* [Option 1 & Option 2]: No need to move to a different room in the next semester (You may be asked to move in some cases)

* [Option 3 & Option 4]: Required to move to a different room in the next semester (and also required to complete the check-out procedure)

* If you choose "No Reside" for summer/winter but would like to change your decision to reside, then you can apply in the non-resident application period. (Residence period for non-residents is different from above, and you must follow a check-out/check-in procedure to move to a new room/building. Also, you cannot extend your residence period or ask for any luggage keeping service - please refer to a guide for non-residents later)

1. To minimize the number of dorm room movers, 4 residence options are given as above.

2. Residence for 21-Spring and fall is required; residence for 21-summer and winter is optional. Please be advised that you cannot change your residence option for vacation.

3. If you live in dorm for Spring and Summer and you cannot live in dorm for Fall for some reason, you are advised to choose option 4 and apply for summer as a non-resident.

4. You should pay the housing fee for each semester (Ex: In 21-spring, you only pay 21-spring housing fee)

The housing fee for summer, fall and winter will be announced later.

(If you have not paid, your application will be cancelled automatically and you need to move out.)

5. When you cancel your summer residence application, you cannot apply for the 1st round in 2022-spring (You can apply from the 2nd round instead / There is no penalty for winter residence cancellation)

6. Depending on the spreads of COVID-19 infection and the circumstances of the dormitory, the above schedule and residence guaranteed options may be completely canceled or changed.

4. Notes for application and assignment procedure

(Further notes below '1' and '2' are for general application only, but both general and priority applicants must read the others.)

1. How to assign: Computerized assignment according to residence option, room type and roommate preference. If you apply for a room type with a large number of applicants, you might be assigned to a room which you did not apply for.

If you do not want to be assigned to the room other than the rooms you applied for (1~3 preferences), select 'No' for the question "Do you agree that assignments can be made to available spaces and roommates and your preferences may not be able to be accommodated?"

2. How to apply the dorm and check the dorm assignment result: Please read the attached, "지원방법안내문"

3. Single occupancy means one student per a room, not per a unit; that is students live in single rooms but are assigned to blocks of one to eight students who share a bathroom depending on the capacity of your assigned unit.

4. Your room may be occupied at full capacity depending on the social distancing stage, with a final decision to be made on 2/8(Mon). Housing fees may change to the number of assigned students in one room as of 2/8(Mon) and thus, we advise you to consider the type of room before the applications.

5. Graduate students are randomly assigned to single/double/triple rooms in E-House. We will consider your preference, but may not 100% match the conditions of your selection.

6. E-House is a suite-style dormitory with single/double/triple/quad rooms in 4-10 person suites and international students can be your roommate or unit mate.

7. There can be various difficulties and inconvenience since the dormitory is a communal space (noise, communication problems among room/unit mates, for example). So please consider it carefully before you apply.

8. Please be aware that the assigned room/dormitory/residence option cannot be changed for personal preference.

(* Even if the dorm policy is changed from "one room per a person" to "one room for 2-4 people", the above is the same. Absolutely impossible to change the room type that you have been assigned just because you have a roommate, so please consider carefully before the applications.)

9. If an applicant takes a leave of absence, is dismissed, or is taking credits below the standard, does not return from a leave of absence, the housing office may revoke your dormitory application and you cannot re-apply for dormitory. Also, you have a duty to notify the housing of any changes in your status. Otherwise, you will be evicted and cannot re-apply.

5. 2021-Spring Housing Fee

In accordance with the single occupancy plan, double/triple room rates are adjusted to single room rates, yet single room rates remain the same.

However, your room may be occupied at full capacity depending on the social distancing stage, with a final decision to be made on 2/8(Mon) (If there is a difference due to the change in the housing fee, the refund will be proceeded after March)

Payment Period	Please refer to "2. Application Period" on 5pg. for payment period for each round			
Remarks	Payment unavailable on weekends and holidays			
Payment Process	Check the virtual account number individually on Eureka and make the payment ([Result Announcement]→Bill→PRINT)			
Payment Check	Check "Fully paid" sign on EUREKA the day after the payment			
Cautions	<p>1. If an applicant fails to pay within the designated period, room assignment will be cancelled without individual notice and she cannot re-apply for 2021-Spring (No extension allowed)</p> <p>2. In case of overseas transfer, please send the receipt of transfer to housing email address on 1pg. with your student ID number and name within the payment period. (If you don't, your application can be cancelled)</p>			
Dormitory	Room type	Housing fee for Spring 2021		
		1 person for all room type (over social distancing level 1.5)	2 person for triple room type (social distancing level 1)	2~3 person for double/triple type (social distancing level 0)
E-House (119 nights)	Single(For the Disabled)	1,769,890원	1,769,890원	1,769,890원
	Single(Long)	1,587,220원	1,587,220원	1,587,220원
	Single(Short)	1,498,210원	1,498,210원	1,498,210원
	Double(Big)	1,769,890원	1,769,890원	1,440,500원
	Double(General)	1,769,890원	1,769,890원	1,357,670원
	Double(Non-unit)	1,769,890원	1,769,890원	1,316,850원
	Triple(Big)	1,769,890원	1,440,500원	1,232,010원
	Triple(General)	1,769,890원	1,440,500원	1,161,080원

※ Housing fees can be changed, therefore check the finalized amount bill on EUREKA

※ E-House single(For the Disabled) room will be provided for the wait-list only if there is no disabled student assigned to the room

※ 2021-Fall & Vacation housing fee & payment period: To be announced (Summer: May/Fall: July/Winter: November)

※ Refund policy: Refer to housing website(<http://my.ewha.ac.kr/dorm>) with Korean version > 입퇴사 안내 > 퇴사안내

6. COVID-19: check-in restrictions

※ As the Korean government revises its policies to prevent COVID-19, the schedule and the details in this guide may be cancelled or changed. Please check the housing website frequently for the most up-to-date announcements.

1. The housing office will monitor the body temperature of all students upon their check-in and if body temperature is over 37.5℃ or you have any respiratory symptoms, students will be denied entry.
2. Students who have been in contact with an infected person must undergo up to 14 days of self-quarantine and then check in to dormitory only when you do not have fever or any respiratory symptoms
3. **All students from abroad must undergo up to 14 days of self-quarantine at off-campus facilities and then check in to dormitory only when you test “negative” for COVID-19**
4. Any visitors, Ewha students living in another residence hall, Ewha students living off-campus, family members or significant others are NOT PERMITTED to enter the dormitory, even on the check-in date.

7. Required Documents for Check-in

- ※ 2021-Spring Check-in Guide: Will be noticed on the housing website in the third week of February.
- ※ In case any document is missing or insufficient, students will be denied move-in to dormitory.
Please make sure to prepare all documents and submit them upon your check-in.

1. COVID-19 Test Result (Negative):

Within 5 days from the check-in date (except weekends and holidays) is only valid

Subject	<ul style="list-style-type: none"> ● <u>ALL DORM RESIDENTS ON SPRING 2021</u> Students who have lived in dorm since 20-winter MUST submit the test result without any exception
Requirement	<ul style="list-style-type: none"> ● Must take a COVID-19 test within 5 days before their check-in date and submit a “negative” result upon check-in.
Procedure	<ul style="list-style-type: none"> ● Residents are asked to take a COVID-19 test at a hospital or community health center near their residential area. ● COVID-19 tests can vary in price, time and others. ● Note: COVID-19 screening center in Korea. (https://www.mohw.go.kr/react/popup_200128_2.html)

- A. All 21-spring residents must submit a “negative” result of COVID-19 test in a printed version upon check-in. (Students can also print a screenshot of the text message that notifies their COVID-19 test result.)
- B. Students who arrived in Korea must complete a 14-day quarantine off-campus and take a COVID-19 test within 5 days before their check-in date. Also they should submit a “negative” result upon check-in.

2. Chest X-ray(tuberculosis test) certificate (Korean/English) issued from 2021. 1. 23(Sat) is only valid

- A. Submit original copy of chest x-ray (tuberculosis) certificate only

3. Proof of Residence - Issued from 2021.1.23(Sat)

- A. Domestic residents: A certificate of resident registration under your name
- B. Overseas Koreans: A proof of your foreign residence under your name
- C. In case parents live abroad and a student lives in Korea: A proof of parents’ foreign residence, a certificate of family relations
- D. In case of international students: a copy of your passport or an alien registration card

4. Certificate of entry & exit - should cover from 2021.1.23(Sat) to 1 day before your check-in

* Print/get the document on the 'Government 24' website or visit a community service center on the day of your check-in.

- A. If you are a Korean citizen or have an alien registration card: Print out a certificate of entry & exit at Community Service Center (주민센터) and submit upon your check-in
- B. If you do not have an alien registration card: Submit your passport and flight ticket
- C. You must submit your flight ticket on your check-in date if you arrived in Korea anytime from 21.1.23(Sat)
(The housing office will check the most recent flight ticket to Korea)